

MATHEW POAWUI**FREETOWN, SIERRA LEONE****Email:** mpoawui@gmail.com**Phone:** +232 78 675395 / +23232 134718**Address:** 29 Back Street, Kissy Freetown-Sierra Leone

OVERVIEW

Mathew Poawui is an enthusiastic and energetic Public Health Scientist with experience in Public Health, clinical research, records, and data management. He is an Analytical thinker with excellent problem-solving skill and the ability to communicate project goals and expectations to a diverse audience. He is very diplomatic and has Strong interpersonal skills and enjoys working collaboratively in multi-cultural environments.

RELEVANT PROFESSIONAL EXPERIENCE

GOPA Worldwide Consultants/GIZ (April 2021 to Present)*Consultant Health Advisor - Health System Strengthening and Epidemic Prevention*

- Establishing and maintaining regular contacts with:
 - i) The international team leader to brief him on the status of progress and all relevant issues as needed
 - ii) The DHMT and district council in Kailahun District as well as other international development partners active in decentralized management of health services and the delivery of BEmONC services (DfID, JICA, WHO, UNICEF, KfW through the implementing partner CARE International in Kambia and others)
- Coordinating all activities of the three work packages at district level (Kailahun)
- Supporting the implementation of trainings and other capacity development measures (coaching etc.)
- Supporting annual health sector planning
- Facilitate the cooperation and communication between the district councils and DHMTs.
- Supporting regular in-charges meetings for better management and coordination with regard to topics identified in the needs assessment.
- Supporting the DHMTs in coordination of development partner contributions.
- Supporting better coordination of attendance monitoring (e.g., absenteeism due to trainings) between in-charges and human resources officer.
- Supporting the DHMTs in undertaking regular Integrated Supportive Supervision Visits (ISSVs) to selected health facilities.
- Supporting the DHMTs in developing and regular updating of the action plan management matrix (APMM) resulting from the ISSVs and provide support to budgeting and implementation of the APMM for quality improvements within the district health system (incl. service delivery); follow up on results of the APMM.

Mapp Bio Pharmaceuticals Inc. (Dec 2018 to June 2021)*Clinical Research Associate/ Regulatory Specialist, ZMapp EAP Trial*

- Worked as the Regulatory Specialist/CRA: Reported to the Clinical Project Manager.
- Worked collaboratively with the entire ZMapp study team and clinical site to ensure complete and accurate documentation is collected and filed for the study.
- Responsible for training local staff on maintenance of files, Good Clinical Practices (GCP), anti-bribery and anti-corruption compliance, and audit readiness.
- Provided backup for the Site Manager, and subordinate staff.
- Served as the primary interface with the Sierra Leone Ethics and Scientific Review Committee (SLESRC), Pharmacy Board of Sierra Leone (PBSL) and other applicable regulatory committees for protocol amendments, annual reviews and ad hoc reporting (SUSAR, SAE, etc.) on behalf of the Sponsor Mapp Biopharmaceuticals, Inc.
- Performed onsite monitoring every 3 months with Mapp Senior CRA.
- Conducted remote monitoring visits every month and completed reports as needed.

College of Medicine and Allied Health Sciences (Feb 2018 to Dec 2018)*Clinical Trial Technician*

- Computerized patient records and clinical trial data to ensure it is precisely sorted and recorded.
- Collected data from various sources, maintained electronic records and logs, running clinical trial reports, filing Source documents, and operating office equipment.
- Entered patient data into a health information system.
- Retrieved source document and/or information for the research team to assess for completeness, accuracy, and errors for the trial.
- Maintained the integrity and safety of sensitive patient records by maintaining accurate filing systems.
- Reviewed data collected and imputed to ensure they meet GCP standards.

Innovations for Poverty Action Sierra Leone (Sep 2017 to Feb 2018)*Field Supervisor*

- Located and completed structured interviews using Survey CTO data base.
- Ensured that all completed surveys are transmitted to the server on schedule and in the manner specified.
- Ensured efficient execution of data collection and reports.
- Managed and organized team of enumerators and mobilized them to their assigned communities.
- Organized frequent team meetings to discuss survey contents, issues and feedback from project staff.
- Maintained regular communication with the project staff on field progress and problems.

Medicos Del Mundo (MdM) (Oct 2016 to Jan 2017)*Health Program Learning and Development Officer*

- Served as the focal person at MdM for a project that aims to Strengthen the Resilience of the Health System in the District of Moyamba, Sierra Leone and reporting directly to the District Health Coordinator.
- Facilitated trainings related to emergency preparedness and response directed at the Moyamba District Health Management Team (DHMT) staff.
- Provided technical support to the Moyamba DHMT data management for the collection, imputing and analysis of the weekly epidemiological data within the district.
- Participated in weekly community radio discussion programs geared towards awareness raising and sensitization in collaboration with the Social mobilization wing of the DHMT.
- Conducted supportive supervision activities in the company of the Moyamba DHMT to incharges at their respective centers.
- In collaboration with the Health Coordinator, designed and administered monitoring and evaluation tools for the project.
- Accurately collected, documented, and stored all project related source of verification documents for the purpose of reporting to donors.

Family Health International FHI360 (Mar 2015 to Aug 2016)*Data Manager*

- Managed the site data management operations in compliance with SOPs, timelines, project goals and deliverables for STRIVE.
- Supervised, trained and assigned data entry tasks and followed-up to ensure completion.
- Collected data on a daily basis and reconciled batches of case report forms after data entry.
- Researched and resolved data discrepancies for the STRIVE clinical trial. Provided responses to data discrepancies; created and maintained tracking reports to manage the workflow of data discrepancies; coordinated with the site investigator to ensure that discrepancy tasks (e.g., submitting discrepancy responses in web-based application) are completed prior to the next scheduled data discrepancy validation run.
- Provided reports and feedback to the Lead Data Manager and FHI 360 headquarters, study sponsor United States Centers for Diseases Control and Prevention (CDC) and partners College of Medicine and Allied Health Sciences and Biomedical Advanced Research and Development Authority.
- Followed up and ensured that all verbal autopsy forms are completed and entered into the WHO VA online database as soon as possible. Ensured quality assurance, by demonstrating evidence of compliance with standard operating procedure of research and data management.

- Participated in data management meetings and planning activities. Communicated effectively with sponsor representatives, investigators and subcontractors.
- Maintained and updated Excel spreadsheet of ongoing Adverse Events, Serious Adverse Events, active pregnancies and termination records for the clinical trial.
- Maintained accurate filing of source documents within a participant file.
- Ensured files are maintained in a secure, confidential and are readily accessible.
- Achieve expertise on the web-based data management software for the clinical trial.

EDUCATIONAL BACKGROUND

- Currently pursuing an online Postgraduate degree in Public Health at the University of South (To be completed in 2023)
- 2014: Njala University Bo, Sierra Leone **Bachelor of Science (Honors) in Public Health**
- 2007: Christ the King College Bo, Sierra Leone **West African Senior School Certificate Examination**

OTHER ACHIEVEMENTS

Computer Skills

- Proficient in Microsoft Office Suite
- Working knowledge of various data management softwares including DHIS2, Survey CTO
- Experienced with EDC system: CSONline, AdvantageEDC, and Rave Medidata
- Other vendors: CTMS, Bracket, Sharepoint, Bioclinica and Covance laboratory

PROFESSIONAL MEMBERSHIPS

- World Federation of Public Health-Geneva, Njala University Public Health Association
- National Association of Public Health Professionals Sierra Leone

PROFESSIONAL DEVELOPMENT

Short Time Courses and Specialised Training

Good Clinical Practice-NIDA
Human Subject Protection
Responsible Conduct of Clinical Research STRIVE Ebola Virus Disease Surveillance
Security Awareness (computers)
Laboratory Data Management (CDC)
Young African Leaders Initiative (USA) Management Strategies for People and Resources

REFERENCES - Available upon request