**CURRICULUM VITAE**

**PERSONAL DATA**

NAME: Michael Lamboi

ADDRESS: 7 Mahera Road Lungi

DATE OF BIRTH: 21 May 1987

OCCUPATION: Social Worker

RELIGION: Christian

MARITAL STATUS: Married

NATIONALITY: Sierra Leonean

TELEPHONE CONTACT: 078-185778/ 077-678746

Email: lamboimichael35@gmail.com

**EDUCATIONAL BACKGROUND**

**YEAR INSTITUTION QUALIFICATIONS**

**2007-2011** The Evangelical College Of Theology Bachelor Of Arts Community Dev. Studies

Accredited by: USL, ACTEA AND NCTVA

**2002-2005**  Methodist Boys High School WASSCE

**2000-2002** Kelly’s Junior Secondary School BECE

**1998-2000**  Saint Francis Secondary School Makeni JSS 1 AND 2

**OTHER COURSES**

**YEAR SUBJECT INSTITUTION QUALIFICATIONS**

**2018** Protecting your dataCRS Learns Certificate

**2016** Policy On Protection Training CRS Learns Certificate

**2016** Safe And Sound Training CRS Learns Certificate

**2017**  CRS Approach to Partnership CRS Learns Certificate

**2017** Information Security Awareness CRS Learns Certificate

**2017** IFRC Stay Safe Personal Security CRS Learns Certificate

**2017** ISA Training Assessment CRS Learns Certificate

**AWARDS**

Certificate of Recognition presented by the Honorable Minister of Education in appreciation of my exemplary contribution to support quality education in Koinadugu and Falaba district in 2017.

**PROFESSIONAL QUALIFICATIONS**

**Social Worker**: Good community mobilizer, Team player, Persion in supporting Artisanal Miners, project planning, implementation and management, sustainable livelihood project and Commodity management.

**Human Right Activist**: Strong in advocating for Youth and Juvenile Justice Issues.

**Peer Educator**: Good in Civic Education, Malaria and HIV/AIDS sensitization and Environmental Sanitation sensitization.

**PROFESSIONAL SKILLS**

Skills in mobilizing communities, project planning and implementation, good in report writing,speaking and advocating for Youth and Juvenile Justice Issues, good in problem solving, team building and commodity management, always willing and ready to learn new skills, knowledgeable in ICT4D.

**SEMINARS/WORKSHOPS ATTENDED**

1. **YEAR: 2005**

**ORGANIZATION**:**Young Men’s Christian Association Sierra Leone**

**SUBJECT**: Adolescence Reproductive Health, HIV/AIDS Peer Education workshop

**ATTAINMENT**: Certificate of Achievement.

1. **YEAR**: **2009**

**ORGANIZATION:Young Men’s Christian Association Sierra Leone**

**SUBJECT:**Peer Education Training in Civic Education

**ATTAINMENT**: Certificate of participation

1. **YEAR: 2011**

**ORGANIZATION**:**National Electoral Commission Sierra Leone**

**SUBJECT:**Biometric Registration and Exhibition of Voters Training

1. **YEAR: 2012**

**ORGANIZATION: Catholic Relief Services Sierra Leone Programme**

**SUBJECT:** Logistic Management and Information System of Health Commodities

Training in Bo and Freetown.

1. **YEAR: 2016**

**ORGANIZATION: Catholic Relief Services Sierra Leone Programme**

**SUBJECT:** Commodity Management of food and non-food items Training in Kabala.

1. **YEAR: 2017**

**ORGANIZATION: Catholic Relief Services Sierra Leone Programme**

**SUBJECT:** Information Communication, Technology for Development [ICT4D] Training in Kabala and Diagnostic Teaching Methodology Training (DTM).

**PERSONAL QUALITIES**

Communicator, Advocator, Community mobilizer, Trustworthy and Respectful.

**WORK EXPERIENCE IN THE NGO FIELD**

**YEAR INSTITUTION POSITION**

**Feb. 2007-Oct 2009 Young Men’s Christian AssociationIntern**

**Freetown Sierra Leone.**

**DUTIES/RESPONSIBILITIES**

* Coordinating HIV/AIDS and malaria project in Hastings and Lumley communities and report to the development secretary.
* Community sensitization on Environmental sanitation at Hastings and Lumley communities.
* Develop a concept paper on an identify need in their operational areas within Freetown.
* Assist the Development Secretary in organizing training for staff and volunteers.

**Mar.2011-June 2011 Stepping Stone S/L Jui-Freetown Intern**

**DUTIES/RESPONSIBILITIES**

* Facilitate Livelihood programmes and petty business venture with polio victims and dependants in Grafton polio camp.
* Sensitized polio victims on income generating activities for self-reliance.
* Sensitized communities on malaria prevention and control.

**Jun.2012-Jul.201 National Electoral Commission Registrar/Exhibition Officer**

**DUTIES/RESPONSIBILITIES**

* Receives Exhibition materials from Word Coordinator and keep them safely.
* Setup the exhibition centre daily and put up directions and signs.
* Filling out the Daily Accounting Sheet and allow all political parties agents to sign it.

**Aug.2012-June.2015 Catholic Relief Services S/L Field Agent**

**DUTIES/RESPONSIBILITIES**

* Strengthen the capacity of PHU Staff to provide quality logistic management and information system and DHIS data to District Health Medical Teams on a timely basis in kono district.
* Supportive Supervision to PHU staff and district hospital staff on logistic management and information system of health commodities in kono district.
* Monitor health products management, storage, record keeping, distribution methods

and reporting using appropriate verification tools.

* Attend sample food and non-food distributions to observe and report on procedures, beneficiary identification, ration, rate, schedules and administration.

**May.2016-March.2019 Catholic Relief Services S/L End Use Checker**

**DUTIES/RESPONSIBILITIES**

* Monitor food management, record keeping and distribution methods and report to the Compliance Coordinator/ project management.
* Conduct unannounced visit to assigned schools/communities to check food stores/warehouse and monitor the food programs implementation by CRS and its partners.
* Conduct periodic physical inventory and property counts at all assigned school stores
* Draft written reports and dialogue with all concern parties before producing and sharing final reports with FFE project Director and other senior Managers.

**August.2018-Sep. 2018 Catholic Relief Services S/L Acting EUC Coordinator FFE3**

**DUTIES/RESPONSIBILITIES**

* Coordinating all End Use Checking activities in the FFE 3 Project in Koinadugu and Falaba District.

**August.2018-Sep.2018 Catholic Relief Services S/L Acting Commodity Accountant**

**DUTIES/RESPONSIBILITIES**

* Coordinating all FFE3 field activities in Koinadugu and Falaba District.

**April-2019-Dec- 2020 Catholic Relief Services S/L Project Officer Food and Nutrition**

**DUTIES/RESPONSIBILITIES**

* Provide Supportive Supervision to five Field Agents on commodity management, education related activities, agriculture and SILC activities in both Falaba and Koinadugu district.

**Jan-2021-Dec-2021 Catholic Relief Services S/L School Liaison Officer**

**DUTIES/RESPONSIBILITIES**

* Provide supportive supervision to five Field Agents on commodity management, education related activities, agriculture and SILC activities in Wara Wara Bafodia and Kamukeh Chiefdoms.
* Review all data submitted by Field Monitors in Wara Wara Bafodia and Kamukeh Chiefdoms.
* Work with Field Monitors to collect appropriate indicators for project success such as attendance and enrolment records and develop systems for collecting and analyzing data.

**REFEREES:**

1. Alhaji Lamin Sesay

Compliance Coordinator FFE3

KSS Compound Kabala

Tel: 076-602-072.

1. Musa Kallon

Sustainability Manager CRS

CRS Freetown Headquarter

Tel: 078-131-481.

Email: musa.kallon@crs.org